

Memorandum of Understanding (MoU)

Croatian Accreditation Agency (HAA)
Ulica grada Vukovara 78, 10 000 Zagreb
Republic of Croatia

and

Kosovo Accreditation Directorate (DAK)
Lagja e Spitalit, Street "Muharrem Fejza" n.n.
Republic of Kosovo

are the bodies on behalf of whom this Memorandum of Understanding has been signed and declare their common intention to co-operate.

The Object of the Memorandum

To insure a continuous cooperation between the two accreditation bodies for achieving uniform accreditation processes in the region, for providing a mutual support for the developing and raising the accreditation activity in the two countries.

Objectives and Tasks

The bodies, in the framework of European Co-operation for Accreditation (EA) principles, decide:

- (i) to develop and maintain mutual confidence,
- (ii) to achieve and maintain the equivalence and harmonization of accreditation activities taking into account the relevant EA, International Accreditation Forum (IAF) and

International Laboratory Accreditation Co-operation- (ILAC) guidelines,

- (iii) to organize the exchange of information for accreditation applied at national level,
- (iv) to identify and promote the removal of technical and administrative barriers to trade in the field of accreditation,
- (v) to promote consistency of interpretation and application of normative documents and propose actions to facilitate implementation,
- (vi) to maintain working links with all relevant bodies and promote the infrastructure relating to harmonization of accreditation,
- (vii) to debate trends and establish criteria for the scope of accreditation and maintain channels for a continuous flow of knowledge.
- (viii) to support each other in becoming members and maintaining of the full scope of the MLA

Rights

In order to achieve the objectives of this MoU, each body on behalf of whom this memorandum has been signed shall have the following rights:

- (i) to request information on the operation of the other body which are not confidential,
- (ii) to participate in expert working group meetings organized on behalf of one of the bodies,
- (iii) to participate in the inter-laboratory test comparisons and if appropriate to organize such exercises,
- (iv) to request reports and results of the accreditation process which are not confidential,
- (v) to organize study visits for the lead assessors, assessors and technical experts for witnessing, observing and working in the partner's assessment teams in fields of common interest,
- (vi) to participate in joint assessment teams,
- (vii) to take part in training activities developed by respective bodies. Training fee is offered free of charge.
- (viii) to exchange technical experts, assessors and lead assessors. The tariffs will be according to the respective rules.

Obligations

Each of the bodies on behalf of whom this Memorandum has been signed commits itself to the pursuance of the objectives and tasks of this MoU. In particular the obligations of each of these bodies are:

- (i) to make available on reasonable request its current non-confidential working documents, details of new improvements introduced and its annual report,
- (ii) to promote the acceptance of recognized formats of accreditation certificates,
- (iii) to preserve the confidentiality of reports and results from the process of the accreditation supplied by another body.

Validity of the MoU

The Memorandum of Understanding shall immediately come into operation on the date of signing.

This Memorandum of Understanding may be amended at any time by arrangement between the bodies and every two years the effect of the MoU will be evaluated.

If a body on behalf of whom this Memorandum has been signed, for any reason whatever, intends to terminate its participation in this Memorandum of Understanding, the body shall notify the other body of its intention not later than three months beforehand.

This Memorandum of Understanding is of an exclusively recommendatory nature. It does not create any binding legal effect on the bodies on behalf of whom this Memorandum has been signed.

For HAA

Biserka Bajzek Brezak, MSc

Director

Date

17 June 2010

For DAK

Ibush Luzha, MSc

Director

Date

17 June 2010